

Watters Financial Services, LLC

**16 Arcadian Avenue, Suite C4
Paramus, NJ 07652**

**(201) 843-0044 Phone
(201) 843-1171 Facsimile**

www.wattersfinancial.com

February 22, 2018

FORM ADV PART 2A BROCHURE

This brochure provides information about the qualifications and business practices of Watters Financial Services, LLC. If you have any questions about the contents of this brochure, please contact us at (201) 843-0044. The information in this brochure has not been approved or verified by any state securities authority.

Additional information about Watters Financial Services, LLC is available on the SEC's website at www.adviserinfo.sec.gov.

Watters Financial Services, LLC is a Registered Investment Adviser (RIA). Registration with any state securities authority does not imply a certain level of skill or training.

Item 2 Summary of Material Changes

As a Registered Investment Adviser we are required to amend this ADV Part 2A brochure when there are any material changes. We have updated this brochure to state that WFS is a Fee-Only firm meaning all fees come directly from the client.

Item 3 Table Of Contents

Item 1 Cover Page	Page 1
Item 2 Summary of Material Changes	Page 2
Item 3 Table Of Contents	Page 3
Item 4 Advisory Business	Page 4
Item 5 Fees and Compensation	Page 10
Item 6 Performance-Based Fees and Side-By-Side Management	Page 14
Item 7 Types of Clients	Page 14
Item 8 Methods of Analysis, Investment Strategies and Risk of Loss	Page 14
Item 9 Disciplinary Information	Page 17
Item 10 Other Financial Industry Activities and Affiliations	Page 18
Item 11 Code of Ethics, Participation or Interest in Client Transactions and Personal Trading	Page 18
Item 12 Brokerage Practices	Page 19
Item 13 Review of Accounts	Page 20
Item 14 Client Referrals and Other Compensation	Page 20
Item 15 Custody	Page 21
Item 16 Investment Discretion	Page 22
Item 17 Voting Client Securities	Page 22
Item 18 Financial Information	Page 22
Item 19 Additional Information	Page 22
Item 20 Requirements for State-Registered Advisers	Page 22

Item 4 Advisory Business

Introduction

Watters Financial Services, LLC provides wealth management, hourly financial planning and business retirement plan consulting. We are an independent firm not affiliated with any investment firm, bank or insurance company. We do not sell investment products or insurance policies. We do not receive commissions. Fees received come directly from the client. The combination of our independence and Fee-Only compensation enables us to give our clients advice that is objective and unbiased.

Being a Registered Investment Advisor (RIA) we are legally required to uphold a Fiduciary Standard of Care, which means we must always act in good faith and in the best interests of the client. As an RIA we are required to provide full disclosure and transparency in this ADV Brochure Part 2A and 2B.

All advice is provided by a CERTIFIED FINANCIAL PLANNER™ Professional (CFP®). The Certified Financial Planner Board of Standards, Inc. establishes and enforces the fiduciary standards, ethics, examination, experience and on-going education requirements of financial planners with CFP® certificates. Non-fiduciary advisors are only required to provide advice or sell products that they deem "suitable" to the client. Those products and services may not be the best or most cost effective for the client's financial situation or goals.

For over 30 years our mission has been to deliver customized plans, superior personalized service, expertise and advice designed to reduce risk, grow wealth, protect assets as well as manage income and taxes.

This disclosure document ADV Part 2A brochure provides information about WFS; services, compensation, conflicts of interest, etc. The ADV supplement, Part 2B provides further information regarding Timothy J. Watters, CFP® and Colin R. Watters, CFP®. Clients are also given an Investment Advisory Agreement, Financial Planning Agreement, or Modular Agreement. These documents should be reviewed before becoming a client.

WFS is organized as a limited liability company (LLC) under the laws of the State of New Jersey. Timothy J. Watters and Maura E. Watters are the principal owners.

As used in this brochure, "WFS", "we", "our" and "us" refer to Watters Financial Services, LLC and the words "you", "your" and "client" refer to you as either a client or prospective client of our firm. An Associated Person refers to an employee of the firm.

<http://www.wattersfinancial.com> is the firm's website.

Below is a brief description of the five types of services, followed by a more detailed explanation of each of the services available at Watters Financial Services, LLC.

1. Wealth Management:

Part A- Management of Investments with periodic reviews (usually quarterly).

Part B- On-going Comprehensive Financial Planning using a two year Client Engagement Roadmap with the client prioritizing the sequence of issues to be addressed.

2. Investment Management: Management of Investments with periodic reviews based on assets under management.

3. Traditional Financial Planning: A six-step process leading up to a customized written strategic plan to meet the client's needs, goals, and objectives.

4. Modular Planning: Consultation targeted to meet a particular goal, such as investment portfolio analysis or retirement planning.

5. Pension Consulting Services: Services regarding Retirement Plans, ERISA, 401(k), and Pension Plans.

Description of Services

1. WEALTH MANAGEMENT

Wealth Management is a comprehensive investment advisory service that bundles together portfolio management and financial planning components for one advisory fee. Wealth Management is a structured process which includes: (1) Discovery Agreement, (2) Comprehensive two year Financial Planning/ Client Engagement Road Map, (3) Goals Based Reporting (investment benchmark, risk and returns, rebalancing), (4) Periodic reviews, usually quarterly, of both investments and financial planning either in person or webinar. Follow up letters/e-mails are sent to clients after each review meeting summarizing what was discussed, recommendations, and next actions. Wealth Management is an eight step process.

Step 1. Establishing and defining the client-planner relationship.

Step 2. Gathering client data, including goals. We construct a personal profile identifying your goals, time horizon, liquidity needs, risk tolerance, resources, cash flow, and income requirements. The information gathered is used to create a Discovery Agreement which will outline realistic and measurable goals. This information also serves as the foundation for the Client Engagement Roadmap used to structure the on-going comprehensive financial planning. The client prioritizes the sequence of issues that will be addressed over the next two years. These topics may include:

- Retirement Planning; 401(k), IRA, ROTH IRA, Pension Plans, Retirement Funding, and Income disbursement,
- Wealth Transfer and Estate Planning; Wills, Trusts, Financial Power of Attorney, Health Care Proxy, Living Will,
- Risk Management and Protection of Income; Insurance for life, disability, homeowners, automobile, long term care, personal liability,
- Business Succession, Buy/Sell Agreements,
- Tax Analysis of Investments and Retirement Vehicles,
- Investment Planning (including portfolio design); i.e. asset allocation and portfolio management,
- College Funding, Debt Management, Cash Flow Analysis, and Budgeting.

Step 3. Analyze and evaluate the client's current financial status.

Step 4. Develop and present financial planning recommendations and/or alternatives. Develop the Client Engagement Roadmap outlining the structure of the comprehensive and on-going financial planning over the next two years.

Step 5. Determine the optimal asset allocation and appropriate diversification of the Investment Portfolio. A diversified investment portfolio is designed to maximize returns while simultaneously managing risk. The client's risk tolerance and the risk within each of the assets are considered.

Step 6. Implement the investment portfolio with either discretionary or non-discretionary authority. If you participate in our portfolio management services, you will grant our firm either discretionary or non-discretionary authority to manage your account. Discretionary authorization will allow our firm to determine the specific securities, and the amount of securities, to be purchased or sold for your account without your approval prior to each transaction. Discretionary authority is granted by the Investment Advisory Agreement you sign with our firm, a limited power of attorney and trading authorization forms. You may limit our discretionary authority (for example, limiting the types of securities that can be purchased for your account) by completing an Investment Guidelines form outlining your restrictions and guidelines in writing. These guidelines and restrictions can be changed at any time with a new signed Investment Guidelines. If you enter into non-discretionary arrangements with our firm, we must obtain your approval prior to executing any transactions on behalf of your account.

Step 7. Monitor investment performance and periodically rebalance portfolio. The investment portfolio is monitored on an ongoing basis. Portfolios are rebalanced if the relative value of the investment changes enough to become inconsistent with the agreed upon asset allocation because of changes in the market condition and in your financial circumstances. Account supervision is guided by the stated objectives of the client, i.e. growth, income or growth and income. Clients are required to promptly notify WFS if there is ever any change in their financial situation or investment objectives.

Step 8. Monitor the progress on comprehensive financial planning. The Client Engagement Roadmap segments the issues and attaches a time table to the strategic financial plan. Financial Planning is a dynamic process and is monitored with periodic reviews, usually quarterly. Different financial strategic plans and/or products may be more appropriate and effective as circumstances change. Planning is affected by changes in the economy, political environment, stock market, tax laws, investment performance, health status, income or other life event such as divorce, job loss or death of a loved one.

2. INVESTMENT MANAGEMENT

Investment Management is the establishment of an Investment Portfolio with the optimal asset allocation and appropriate diversification for the particular client's risk tolerance, goals, among other considerations. A diversified investment portfolio is designed to maximize returns while simultaneously managing risk. The criteria for selection of investment vehicles and the procedures are determined. The portfolio's performance and allocation of the various types of assets are monitored on an ongoing basis. Periodic review meetings with the client are based on the assets under management. WFS will supervise the client's portfolio and will make recommendations to revise the allocation as market factors and the client's needs dictate. Portfolios are rebalanced, either on a discretionary or non-discretionary basis, if the relative value of the investment changes enough to become inconsistent with the agreed upon asset allocation. Clients may instruct the firm to refrain from investing in particular securities or certain types of securities. These guidelines and/or restrictions must be documented and signed by the client. Investment Management is a five step process.

Step 1. Establish and define the client-planner relationship.

Step 2. Gather client data. We construct a personal profile identifying your goals, time horizon, liquidity needs, risk tolerance, resources, cash flow, and income requirements.

Step 3. Determine the optimal asset allocation and appropriate diversification of the Investment Portfolio. A diversified investment portfolio is designed to maximize returns while simultaneously managing risk. The client's risk tolerance and the risk within each of the assets are also considered.

Step 4. Implement the investment portfolio with either a discretionary or non-discretionary authority. If you participate in our discretionary portfolio management services, we require you to grant our firm discretionary authority to manage your account. Discretionary authorization will allow our firm to determine the specific securities, and the amount of securities, to be purchased or sold for your account without your approval prior to each transaction. Discretionary authority is granted by the Investment Advisory Agreement you sign with our firm, a limited power of attorney and trading authorization forms. You may limit our discretionary authority (for example, limiting the types of securities that can be purchased for your account) by providing our firm with your restrictions and guidelines in writing. If you enter into non-discretionary arrangements with our firm, we must obtain your approval prior to executing any transactions on behalf of your account.

Step 5. Monitor investment performance and periodically rebalance portfolio. The investment portfolio is monitored on an ongoing basis. Portfolios are rebalanced if the relative value of the investment changes enough to become inconsistent with the agreed upon asset allocation because of changes in the market condition and in your financial circumstances. Account supervision is guided by the stated objectives of the client, i.e. growth, income, or growth and income. No trades will be completed for clients with non- discretionary trading authority unless we obtain verbal or written approval of trades. Frequency of review meetings is scheduled based on assets under management. Financial planning services are available on an hourly fee basis. Clients are required to promptly notify WFS if there is ever any change in the client's financial situation or investment objectives.

3. TRADITIONAL FINANCIAL PLANNING

Financial planning will typically involve providing a variety of advisory services to clients regarding the management of their financial resources based upon an analysis of their individual needs. If you retain WFS for financial planning services, we will meet with you to gather information about your financial circumstances and objectives. Once we review and analyze the information you provide to our firm, we will deliver a written plan, customized and designed to help you achieve your stated financial goals and objectives. Traditional Financial Planning is a six step process.

Step 1. Initial contact establishes and defines the engagement.

Step 2. Gather client data. We construct a personal profile, identifying your goals, time horizon, liquidity needs, risk tolerance, resources, cash flow, and income requirements.

Step 3. Analyze and evaluate the client's current financial status, which may include any of the following depending upon what the client wants to address:

- Personal: Family records, budgeting and cash flow analysis, and the identification and setting of appropriate financial goals.
- Education: Development of an education savings plan that helps the client understand, analyze, and maximize college funding opportunities and set realistic, achievable savings goals.
- Tax Planning: Help the client maximize their overall after-tax financial gains, minimize losses, and understand the tax impact of various investments. We do not prepare tax returns but will work closely with a client's tax professional.
- Asset and Income Protection: Assess protection against financial loss in various areas, such as life, disability, long term care, homeowners, automobile and personal liability insurance.

- Wealth Transfer and Estate Planning: Help the client understand existing estate planning documents and, if desired, work with client's estate attorney to implement a plan best suited to the client.
- Retirement: Analysis of current strategies and investment plans to help the client achieve his or her retirement goals.
- Investments: Analysis of client's investment portfolio and portfolio strategy.
- Business Planning Issues: Succession Planning, Buy/Sell Agreement, Retirement Plan Design

Step 4. Develop and present a customized written plan documenting recommendations and/or alternatives. Clients must promptly notify our firm if their financial situation, goals, objectives, or needs change which may alter the recommendations. Watters Financial Services is an independently owned and operated Registered Investment Advisory firm and does not represent and is not affiliated with any investment firm, insurance company, trust company, or bank. All recommendations are customized to the client and are not influenced by association or affiliation with any type of entity listed above.

Step 5. Implement the financial planning recommendations. This step is optional. Clients are under no obligation to act upon any of the recommendations or engage the services of any recommended professional. The client retains final authority over all implementation decisions. Should you choose to act on any of our recommendations, you are not obligated to implement the financial plan through our firm. Moreover, you may act on our recommendations by placing securities transactions with any brokerage firm.

Step 6. Monitor the financial plan. This step is optional. Financial planning is a dynamic process and should be monitored with periodic reviews. Different financial strategic plans and/or products may be more appropriate and effective as circumstances change. Planning is affected by changes in the economy, political environment, stock market, tax laws, investment performance, health status, income, and other life events such as divorce, job loss or death of a loved one.

4. MODULAR FINANCIAL PLANNING

Modular planning is designed to address a specific issue such as retirement planning, cash flow management, or any of the issues mentioned above in Traditional Financial Planning. A summary letter of recommendations is provided upon the conclusion of our services. You are under no obligation to act upon our recommendations. If you elect to act on any of our recommendations, you are under no obligation to effect the transaction through our firm or the custodian we may recommend.

5. PENSION CONSULTING

We offer pension consulting services to employee benefit plans and their fiduciaries based upon the needs of the plan and the services requested by the plan sponsor or named fiduciary. The pension consulting services will generally be non-discretionary and advisory in nature. The ultimate decision to act on behalf of the plan shall remain with the plan sponsor or other named fiduciary.

Pension Consulting services are comprised of three distinct services. Clients may choose to use any or all of these services:

- WFS will review various investments, consisting exclusively of mutual funds (both index and managed) to determine which of these investments are appropriate to implement the client's plan. The number of investments to be recommended will be determined by the client, based on their guidelines.

- Client investments will be monitored periodically based on the procedures and timing intervals delineated by the client. Although WFS will not be involved in any way in the purchase or sale of these investments, WFS will make recommendations to the plan sponsor and/or fiduciary as market factors and the plan's needs dictate.
- For pension, profit sharing, and 401(k) plan clients, wherein there are individual accounts with participants exercising control over assets in their own account, WFS also provides periodic educational support and investment workshops designed for the plan participants. The nature of the topics to be covered will be determined by WFS and the plan sponsor under the guidelines established in ERISA Section 404(c). The educational support and investment workshops will NOT provide plan participants with individualized, tailored investment advice or individualized, tailored asset allocation recommendations. WFS is NOT a fiduciary to the participants.
- We provide non-discretionary investment advice about asset classes and investment alternatives available for the Plan. The Plan Sponsor or Fiduciary shall have the final decision-making authority regarding the initial selection, retention, removal and addition of investment options.
- We assist Plan Sponsor or Fiduciary with the selection of a broad range of investment options consistent with ERISA section 404(c) and the regulations there under.
- Provide non-discretionary investment advice to the Plan Sponsor with respect to the selection of a qualified default investment alternative ("QDIA") for participants who are automatically enrolled in the Plan who otherwise fail to make an investment election. Plan retains the sole responsibility to provide all notices to participants required under ERISA section 404(c)(5).

We may also provide additional types of pension consulting services to plans on an individually negotiated basis. All services, whether discussed above or customized for the plan based upon requirements from the plan fiduciaries (which may include additional plan-level or participant-level services), shall be detailed in a written agreement and be consistent with the parameters set forth in the plan documents.

General - Advisory Services to Retirement Plans and Plan Participants

As disclosed above, we offer various levels of advisory and consulting services to employee benefit plans ("Plan") and to the participants of such plans ("Participants"). The services are designed to assist plan sponsors in meeting their management and fiduciary obligations to Participants under the Employee Retirement Income Securities Act ("ERISA"). Pursuant to adopted regulations of the U.S. Department of Labor, we are required to provide the Plan's responsible plan fiduciary (the person who has the authority to engage us as an investment adviser to the Plan) with a written statement of the services we provide to the Plan, the compensation we receive for providing those services, and our status (which is described below).

The services we provide to your Plan are described above, and in the service agreement that you will or already have signed. Our compensation for these services is described below, at Item 5, and also in the service agreement. We do not reasonably expect to receive any other compensation, direct or indirect, for the services we provide to the Plan or Participants, unless the plan sponsor directs us to deduct our fee from the plan or directs the plan record-keeper to issue payment for our fee out of the plan. If we receive any other compensation for such services, we will (i) offset the compensation against our stated fees, and (ii) we will promptly disclose the amount of such compensation, the services rendered for such compensation, and the payer of such compensation to you.

Status

In providing services to the Plan and Participants we work as a Registered Investment Advisor registered with the state and we are not subject to any disqualifications under Section 411 of ERISA. In performing fiduciary services, we are acting as a non-discretionary fiduciary of the Plan as defined in Section 3(21) under ERISA, only.

Types of Investments

We primarily recommend the following types of securities: mutual funds, exchange traded funds ("ETFs"), corporate bonds, municipal bonds and government bonds, notes and Treasury Bills. However, we may recommend other types of investments as appropriate for you since each client has different needs and different tolerance for risk. Each type of security has its own unique set of risks associated with it and it would not be possible to list here all of the specific risks of every type of investment. Even within the same type of investment, risks can vary widely. However, in very general terms, the higher the anticipated return of an investment, the higher the risk of loss associated with it. Refer to page 12 for additional information concerning the types of investments. We may also provide advice on any type of investment held in your portfolio at the inception of our advisory relationship.

You may request that we refrain from investing in particular securities or certain types of securities. This information will be recorded in an Investment Guidelines form which will be reviewed periodically and can be changed at any time with a new signed Investment Guidelines.

Wrap Fee Programs

WFS is neither a sponsor nor a portfolio manager to wrap fee programs.

Assets Under Management (AUM)

As of February 16, 2018, WFS managed \$80,355,327 on a discretionary basis and \$28,511,086 on a non-discretionary basis for a total of \$108,866,413. WFS also advised on a limited scope fiduciary basis \$21,603,330 of 401(k) and 403 (b) assets.

Item 5 Fees and Compensation

FEE SCHEDULE

Fees for Wealth Management

The annual fee for WFS' Wealth Management service will be charged as a percentage of assets under management (AUM), according to the following schedule:

<u>Assets Under Management</u>	<u>Annual Fee (%)</u>
under \$750,000	1.00%
\$750,001 to \$1,000,000	0.75%
Over \$1,000,000	0.60%

A minimum of \$500,000 of assets under management is required for this service. At our discretion, we may waive this minimum account size. For example, we may waive the minimum if you appear to have significant potential for increasing your assets under our management. We may group certain related client accounts for the purpose of achieving the minimum account size and determining the annualized fee. We may combine account values for you and your minor children, joint accounts with your spouse, and other types of related accounts to meet the stated minimum.

At our discretion, we may also combine the account values of family members living in the same household to determine the applicable advisory fee. For example, we may combine account values for you and your minor children, joint accounts with your spouse, and other types of related accounts. Combining account values may increase the asset total which may also result in an increased or a reduced total advisory fee, depending upon the differences in the clients' advisory fee rates and the advisory fee rate we choose to calculate our total fee. As such, we will act in our clients' best interests and choose the lowest client fee rate when making a householding calculation, in effect reducing our total advisory fee to such clients.

Clients will be charged in arrears and have their account directly debited at the end of each calendar quarter based upon the value (market value or fair market value in the absence of market value), of the client's account at the end of the previous quarter. WFS will deduct the wealth management fees directly from your account through TD Ameritrade holding your funds and securities. We will deduct our advisory fee only when the following requirements are met:

- You provide our firm with written authorization permitting the fees to be paid directly from your account held by the custodian.
- We send you an invoice, either by email or regular mail, showing the amount of the fee, the value of the assets on which the fee is based, and the specific manner in which the fee was calculated.
- The custodian, TD Ameritrade, agrees to send you a statement, at least quarterly, indicating all amounts dispersed from your account including the amount of the advisory fee paid directly to our firm.

If the portfolio management agreement is executed at any time other than the first day of a calendar quarter, our fees will apply on a pro rata basis, which means that the advisory fee is payable in proportion to the number of days in the quarter for which you were a client.

TD Ameritrade will deliver an account statement to you at least quarterly. These account statements will show all disbursements and transactions from your account. You should review all statements for accuracy. We will also receive a duplicate copy of your account statements. If you do not receive statements directly from TD Ameritrade, you are requested to contact both TD Ameritrade and WFS.

You may terminate the portfolio management agreement upon written notice to our firm. You will incur a pro rata charge for services rendered prior to the termination of the portfolio management agreement, which means you will incur advisory fees only in proportion to the number of days in the quarter for which you are a client.

Fees for Investment Management

The annual fee for Investment Management services will be charged as a percentage of assets under management (AUM), according to the following schedule:

<u>Assets Under Management</u>	<u>Annual Fee (%)</u>
under \$500,000	1.00%

In general, we require a minimum of \$500,000 to open and maintain an Investment Management services account. Existing clients whose assets are below or drop below \$500,000 will not receive comprehensive financial planning services for the above mentioned asset based fee; such clients will be charged separately for modular financial planning at a rate of \$300 per hour in addition to the asset based fee.

Clients will be charged in arrears and have their account directly debited at the end of each calendar quarter based upon the value (market value or fair market value in the absence of market value), of the client's account at the end of the previous quarter. WFS will not directly debit any client account without receiving written authorization from the client.

If the portfolio management agreement is executed at any time other than the first day of a calendar quarter, our fees will apply on a pro rata basis, which means that the advisory fee is payable in proportion to the number of days in the quarter for which you were a client.

TD Ameritrade will deliver an account statement to you at least quarterly. These account statements will show all disbursements and transactions from your account. You should review all statements for accuracy. We will also receive a duplicate copy of your account statements. If you do not receive statements directly from TD Ameritrade, you are requested to contact both TD Ameritrade and WFS.

You may terminate the portfolio management agreement upon written notice to our firm. You will incur a pro rata charge for services rendered prior to the termination of the portfolio management agreement, which means you will incur advisory fees only in proportion to the number of days in the quarter for which you are a client.

Fees for Traditional Financial Planning

Fees are charged on an hourly basis, at a rate of \$300 per hour. The initial deposit for Traditional Financial Planning is \$600. Clients may be billed periodically or upon completion of the project, depending on the size of the project and hours of work completed. The total fee charged for these services will depend on the nature, scope of planning topics, and complexity of the client's individual financial situation. An estimate of the total time/cost will be determined at the start of the advisory relationship. In limited circumstances, the cost/time could potentially exceed the initial estimate. In such cases, we will notify you in advance and request that you approve the additional fee.

Fees for Modular Planning

Fees are charged on an hourly basis, at a rate of \$300 per hour. The initial deposit is \$450. In general, clients will be billed upon completion of the assignment. An estimate of the total time/cost will be determined at the start of the advisory relationship. In limited circumstances, the cost/time could potentially exceed the initial estimate. In such cases, we will notify you in advance and request that you approve the additional fee.

Fees for Pension Consulting

Fees for these services will be charged on an hourly basis, at a rate of \$300 per hour or as a percentage of assets held in the plan up to .5%. If we are working on an hourly fee basis, the initial deposit is \$450. A retainer may be requested upon completion of our fact-finding session with the client. The plan may be billed quarterly, or upon completion of the project, depending on the nature and scope of the service provided and negotiations with the plan sponsor.

For services that involve ongoing asset management, these fees will be charged based on the schedule outlined in the service contract of the plan service provider or the investment advisory service agreement (if the assets are held at TD Ameritrade). These accounts will be billed quarterly in arrears. Either the 401K vendor or TD Ameritrade will directly deduct the fees from the account(s). WFS will not

directly debit any account without receiving written authorization from the plan fiduciaries. If the portfolio management agreement is executed at any time other than the first day of a calendar quarter, our fees will apply on a pro rata basis, which means that the advisory fee is payable in proportion to the number of days in the quarter for which the plan is under management. Further, the plan fiduciaries will receive an account statement delivered at least quarterly.

GENERAL INFORMATION

Termination

The duration of the Agreement shall be ongoing until the Advisor or the client terminates the Agreement. A client agreement may be canceled at any time, by either party, for any reason upon receipt of written notice. Upon termination of any account, any prepaid, unearned fees will be promptly refunded, and any earned, unpaid fees will be due and payable.

Negotiability of Fees and Account Minimums

In general, certain long-standing clients were subject to WFS' minimum account requirements and advisory fees that were in effect at the time the client entered into the advisory relationship. Therefore, WFS' minimum account requirements and advisory fees may differ among clients. Family members and personal acquaintances may also receive a discounted rate. In certain circumstances, fees and account minimums may be negotiable.

Fee Calculation

The fee charged is calculated as described above and is not charged on the basis of a share of capital gains upon or capital appreciation of the funds or any portion of the funds of an advisory client.

Other Fees and Expenses

All fees paid to WFS for investment advisory services are separate and distinct from the fees and expenses charged by mutual funds and ETFs to their shareholders. These fees and expenses are described in each Fund's prospectus. These fees will generally include a management fee, other fund expenses, and a possible distribution fee. WFS does not invest in any funds that charge initial or deferred sales charges.

A client could invest in a fund directly, without the services of WFS. In that case, the client would not have access to institutional funds that offer lower fees due to their higher minimum investment size offered by WFS by aggregating the firm's total assets under management. In addition, the client would not receive WFS's services which are designed, among other things, to assist the client in determining which funds and portfolio model are most appropriate to the client's financial situation and objectives.

Clients are responsible for the transaction charges and/or brokerage fees when purchasing or selling securities by TD Ameritrade through whom their account transactions are executed. WFS does not share in any portion of the brokerage fees/transaction charges imposed by TD Ameritrade. To fully understand the total cost you will incur, you should review all the fees charged by mutual funds, exchange traded funds, WFS and TD Ameritrade.

Trade Errors

In the event a trading error occurs in your account, our policy is to restore your account to the position it should have been in had the trading error not occurred. Depending on the circumstances, corrective actions may include canceling the trade, adjusting an allocation, and/or reimbursing the account. If a trade error results in a profit, the trade error will be corrected in the trade error account by TD Ameritrade and you will not keep the profit. Instead, the profit will be donated to a charity. The check will be processed through TD Ameritrade.

Insurance

WFS does not sell investments or insurance. WFS is a Fee-Only firm and does not receive commissions, rebates, awards, finder's fees or bonuses selling insurance policies or investment products. Any advice concerning insurance shall be based on a general review and not a complete evaluation. Clients are advised to consult their insurance agent/broker for a full analysis of the policy, especially any exclusions.

Item 6 Performance-Based Fees and Side-By-Side Management

We do not accept performance-based fees or participate in side-by-side management. Side-by-side management refers to the practice of managing accounts that are charged performance-based fees while at the same time managing accounts that are not charged performance-based fees. Performance-based fees are fees that are based on a share of capital gains or capital appreciation of a client's account. Our fees are calculated as described in the Advisory Business section above, and are not charged on the basis of a share of capital gains upon, or capital appreciation of, the funds in your advisory account.

Item 7 Types of Clients

WFS offers Wealth Management to individuals seeking a combination of Investment Management (on a discretionary or non-discretionary basis) with comprehensive and ongoing Financial Planning. Clients are provided a two year "Client Engagement Roadmap" that breaks down the planning process into assignments/activities that are discussed and acted upon during the clients' quarterly meetings. All meetings/webinars are followed up with an e-mail/letter summarizing what was discussed, recommendations and next actions. We may work with the client's attorney, accountant, Power of Attorney or tax specialist depending on the assignment and with the client's prior approval.

WFS offers Financial Planning to individuals seeking advice on an hourly basis. Depending on the client's goals the assignment may be either comprehensive (Traditional) or focused on a particular problem/issue that needs a solution (Modular). Possible areas to analyze may include investment portfolio, cash flow, risk management, education funding, retirement income, estate planning, survivor income or employee benefit plans.

WFS works with fiduciaries of pension and profit planning plans which may include meeting with the employees.

Item 8 Methods of Analysis, Investment Strategies and Risk of Loss

Our Methods of Analysis and Investment Strategies

We do not engage in practices that involve frequent trading of securities which would increase brokerage and other transaction costs and taxes to you. We do not engage in trying to time the market. We do not recommend or engage in short sales, margin transactions or options.

We will create a portfolio consisting of one or all of the following: mutual funds, exchange traded funds ("ETFs"), corporate, municipal and government bonds, notes and Treasury Bills. We do not recommend common or preferred stocks, but will incorporate them into client accounts if the client already holds such assets upon opening their account with WFS. The mutual funds and ETFs will be selected on the basis of any or all of the following criteria: the fund's performance history; the industry sector in which the fund invests; the track record of the fund's manager; the fund's investment objectives; the fund's management style and philosophy; and the fund's management fee structure.

Clients will have the opportunity to place reasonable restrictions on the types of investments which will be made on the client's behalf. This will be recorded in an Investment Guidelines form which will be reviewed periodically and can be changed at any time with a new signed Investment Guidelines form. Clients will retain individual ownership of all securities and receive statements directly from TD Ameritrade.

Our investment strategies and advice may vary depending upon each client's specific financial situation. Together we will determine investments and allocations based upon your goals and objectives, risk tolerance, time horizon, financial information, liquidity needs and other various suitability factors. Your restrictions and guidelines may affect the composition of your portfolio.

We may use one or more of the following investment strategies when providing investment advice to you:

1. CAPITAL PRESERVATION STRATEGY

The primary goal of the Capital Preservation Strategy is to prevent the loss of an investment's total value. The investor's goal is to ensure their portfolio is producing a return that is at least equal to inflation.

2. INCOME STRATEGY

The major goal of the Income Strategy is to provide a stream of income usually by investing in municipal bonds or stocks or bonds of large, stable and well-established companies that pay regular dividends. It is important to diversify among companies and market sectors. Bonds can get called when interest rates drop and it may not be possible to replace a called bond with another paying the same interest. Companies can suspend dividends for certain stocks if the company experiences financial problems.

3. CAPITAL GROWTH AND INCOME

A capital growth and income strategy aims to provide both growth and income, often by investing in companies which have earnings growth as well as those that pay dividends. Risks are similar to those experienced with income strategies and growth strategies.

4. BALANCE STRATEGY

A portfolio allocation and management method aimed at balancing risk and return. Such portfolios are generally divided equally between equities and fixed-income securities. Although the balanced investment strategy aims to balance risk and return, it does carry more risk than those strategies aiming at capital preservation or current income. In other words, the balanced investment strategy is a somewhat aggressive strategy, and is suitable for those investors with a longer time horizon (generally over five years), and have some risk tolerance

5. GROWTH STRATEGY

Growth investing strategy includes the search of stocks that have a potential for growth. The goal is that at a certain point in time the price of the stock will rise. As a result, growth investors usually target young companies that have the potential of exceeding peers in the industry or sector. Growth investing involves risk since some of the young companies fail.

6. LONG TERM BUY AND HOLD

Buy and hold is a long term investment strategy based on the view that in the long run financial markets give a good rate of return despite periods of volatility or decline. This viewpoint also holds that short term market timing, i.e. the concept that one can enter the market on the lows and sell on the highs, does not work for small, or unsophisticated, investors so it is better to buy and hold. The risk involved with this type of strategy is that, if you need your money in the short term, you may not be able to wait for the market to recover from a downturn.

7. VALUE STRATEGY

The target stocks of a value investment strategy are those that are undervalued by the market. This means that the price of the stock is lower than the real value of the company that has issued it. In order to determine whether the stock is of a value type, most investors refer to its price to earnings ratio. If it is low, then the market is unwilling to pay more for the stock. However, if you are a value investor, make sure that there are no other reasons for the low price of the stock, such as a problem within the company.

Tax Considerations

Our strategies and investments may have unique and significant tax implications. However, unless we specifically agree otherwise, and in writing, tax efficiency is not our primary consideration in the management of your assets. Regardless of your account size or any other factors, we strongly recommend that you continuously consult with a tax professional prior to and throughout the investing of your assets.

TD Ameritrade reports the cost basis of equities acquired in client accounts and reports the cost basis of mutual funds. Our firm uses the Highest Cost accounting method for calculating the cost basis of your investments. You are responsible for contacting your tax advisor to determine if this accounting method is the right choice for you. If your tax advisor believes another accounting method is more advantageous, provide written notice to WFS immediately and we will alert TD Ameritrade of your individually selected accounting method. Please note that decisions about cost basis accounting methods will need to be made before trades settle, as the cost basis method cannot be changed after settlement.

Risk of Loss

Investing in securities involves risk of loss that you should be prepared to bear. We do not represent or guarantee that our services or methods of analysis can or will predict future results, successfully identify market tops or bottoms, or insulate clients from losses due to market corrections or declines. We cannot offer any guarantees or promises that your financial goals and objectives will be met. Past performance is in no way an indication of future performance.

To minimize risk, we do the following:

1. Determine the client's risk tolerance, goals, time horizon, financial circumstances etc,
2. Construct portfolios that include assets with varying degrees of risk,
3. Diversify globally (when agreed),
4. Rebalance periodically in accordance with the agreed upon portfolio asset allocation model,
5. Minimize taxes and transaction costs by limiting trading,
6. Minimize transaction costs by limiting trading.

Particular Types of Securities and their Risks (in general terms)

As disclosed under the "Advisory Business" section in this brochure, we primarily recommend the following types of securities: mutual funds, exchange traded funds ("ETFs"), corporate bonds, municipal bonds and government bonds, notes and Treasury Bills. However, we may recommend other types of investments as appropriate for you since each client has different needs and different tolerance for risk. Each type of security has its own unique set of risks associated with it and it would not be possible to list here all of the specific risks of every type of investment. Even within the same type of investment, risks can vary widely. However, in very general terms, the higher the anticipated return of an investment, the higher the risk of loss associated with it.

Mutual funds and ETFs are professionally managed collective investment systems that pool money from many investors and invest in stocks, bonds, short-term money market instruments, mutual funds, other securities, or any combination thereof. The fund will have a manager that trades the fund's investments in accordance with the fund's investment objective. While mutual funds and ETFs generally provide diversification, risks can be significantly increased if the fund is concentrated in a particular sector of the market, primarily invests in small cap or speculative companies, uses leverage (i.e., borrows money) to a significant degree, or concentrates in a particular type of security (i.e., equities) rather than balancing the fund with different types of securities. Exchange traded funds differ from mutual funds since they can be bought and sold throughout the day like stock and their price can fluctuate throughout the day. The returns on mutual funds and ETFs can be reduced by the costs to manage the funds. Also, while some mutual funds are "no load" and charge no fee to buy into, or sell out of the funds, other types of mutual funds do charge such fees, which can also reduce returns. Mutual funds can also be "closed end" or "open end". So-called "open end" mutual funds continue to allow in new investors indefinitely which can dilute other investors' interests.

Corporate debt securities (or "bonds") are typically safer investments than equity securities, but their risk can also vary widely based on: the financial health of the issuer; the risk that the issuer might default; when the bond is set to mature; and, whether or not the bond can be "called" prior to maturity. When a bond is called, it may not be possible to replace it with a bond of equal character paying the same rate of return.

Government or Municipal securities, while generally thought of as safe, can have significant risks associated with them including, but not limited to: the credit worthiness of the governmental entity that issues the bond; the stability of the revenue stream that is used to pay the interest to the bondholders; when the bond is due to mature; and, whether or not the bond can be "called" prior to maturity. When a bond is called, it may not be possible to replace it with a bond of equal character paying the same amount of interest or yield to maturity.

Item 9 Disciplinary Information

Watters Financial Services, LLC, Timothy J. Watters, CFP® and Colin R. Watters, CFP® nor any employee has ever had or committed any reportable disciplinary information or action.

Watters Financial Services, LLC, Timothy J. Watters, CFP® and Colin R. Watters, CFP® nor any employee has ever had any reportable arbitration claims, civil, self-regulatory organization proceeding, or administrative proceeding.

Item 10 Other Financial Industry Activities and Affiliations

Watters Financial Services, LLC and Timothy J. Watters, CFP® and Colin R. Watters, CFP® are not registered, nor have an application pending to register as a broker-dealer or as a registered representative of a broker-dealer.

Both Timothy J. Watters and Colin R. Watters are recipients of the CERTIFIED FINANCIAL PLANNER™ Professional certification through the Certified Financial Planner Board of Standards. Both are members of the Financial Planning Association.

Item 11 Code of Ethics, Participation or Interest in Client Transactions and Personal Trading

Code of Ethics

We comply with all applicable laws and regulations governing our practices. Our Code of Ethics includes guidelines for professional standards of conduct for our employees. Our goal is to protect your interests at all times and to demonstrate our commitment to our fiduciary duties of honesty, good faith, and fair dealing with you. All employees are expected to adhere strictly to these guidelines. Our Code of Ethics also requires that employees that have access to your investments ("access persons") submit quarterly reports of their personal account holdings and transactions to Timothy J. Watters, who will review these reports. Additionally, we maintain and enforce written policies and procedures reasonably designed to prevent the misuse or dissemination of material, non-public information about you or your account holdings by persons associated with our firm. Our Code of Ethics is available to you upon request by calling 201-843-0044.

Privacy

We view protecting your private information as a top priority. Pursuant to applicable privacy requirements, we have instituted policies and procedures to ensure that we keep your personal information private and secure.

We do not disclose any nonpublic personal information about you to any nonaffiliated third parties, except as permitted/required by law. In the course of servicing your account, we may share limited information with our service providers, such as TD Ameritrade. We do not share your information unless it is required to process a transaction, at your request, or required by law. We may share information with your accountant or attorney if given your permission.

We restrict internal access to nonpublic personal information about you to employees who need that information in order to provide products or services to you. We maintain physical and procedural safeguards that comply with regulatory standards to guard your information and to ensure our integrity and confidentiality. We will never sell information about you or your accounts to anyone.

You will receive a copy of our Privacy Notice usually prior to meeting with us or at the time you sign either an Investment Management Agreement or Financial Planning Agreement (Traditional or Modular). All clients receive a copy of the Privacy Notice on an annual basis as well as an offer to receive this Form ADV Part 2A brochure.

Participation or Interest in Client Transactions

Neither our firm nor any of our access persons has any material financial interest in client transactions beyond the provision of investment advisory services as disclosed in this Brochure.

Personal Trading Practices

Our firm or persons associated with our firm may buy or sell the same securities that we recommend to you or securities in which you are already invested. A conflict of interest exists in such cases because we have the ability to trade ahead of you and potentially receive more favorable prices than you will receive. To eliminate this conflict of interest, it is our policy that neither our employees nor we shall have priority over your account in the purchase or sale of securities.

Watters Financial Services, LLC, Timothy J. Watters, CFP® and Colin R. Watters, CFP® nor any employee have a material relationship or arrangement with any issuer of securities.

Item 12 Brokerage Practices

We recommend the brokerage and custodial services of TD Ameritrade, Inc. a securities broker-dealer and a member of the Financial Industry Regulatory Authority, the Securities Investor Protection Corporation, and the National Futures Association. We believe TD Ameritrade provides "Best Execution" meaning that TD Ameritrade provides quality execution services for you at competitive prices. Price is not the sole factor we consider in evaluating best execution. We also consider the quality of the brokerage services including the value of research provided, TD Ameritrade's reputation, execution capabilities, commission rates, and responsiveness to our clients and our firm. In recognition of the value of research services and additional brokerage products and services TD Ameritrade provides, you may pay higher commissions and/or trading costs than those that may be available elsewhere.

Best Execution

Watters Financial Services, LLC participates in TD Ameritrade Institutional, an institutional customer program and division of TD Ameritrade, Inc. TD Ameritrade Institutional offers to independent investment advisors services which include custody of securities, trade execution, clearance and settlement of transactions.

Watters Financial Services, LLC receives benefits from TD Ameritrade through its participation in the Institutional program that it would not receive if it did not offer investment advice to clients. TD Ameritrade offers custody, research, and access to mutual funds and other investments that are otherwise generally available only to institutional investors or would require a significantly higher minimum initial investment.

The institutional platform offers products and services that assist Watters Financial Services, LLC in managing and administering clients' accounts that:

- provides access to client account data and receipt of duplicate trade confirmations and account statements;
- facilitates trade execution of buy and sell transactions;
- provides research, pricing and other market data and tools;
- facilitates Watters Financial Services' ability to have advisory fees deducted directly from client accounts;
- assists with back-office functions, keeping records and client reporting;
- provides access to a trading desk serving Watters Financial Services, LLC;
- provides access to block trading (i.e., the ability to aggregate securities transactions for execution and then allocate the appropriate shares to client accounts);
- provides access to an electronic communications network for client order entry and account information; and

- provides access to mutual funds with no transaction fees and to certain institutional money managers.

Directed Brokerage

WFS executes all transactions through TD Ameritrade. As such, we may be unable to achieve the most favorable execution of your transactions and you may pay higher brokerage commissions than you might otherwise pay through another broker-dealer that offers the same types of services. However, by aggregating all assets managed by WFS, you have access to lower institutional transaction costs and access to funds with higher minimums to the retail investor.

Block Trades

WFS does combine multiple orders for shares of the same securities purchased for advisory accounts we manage. Block trading is the practice of combining multiple orders for shares of the same securities. Accordingly, if we did process a block trade, you may pay different prices for the same securities transactions than other clients pay. Furthermore, we may not be able to buy and sell the same quantities of securities for you and you may pay higher commissions, fees, and/or transaction costs than other clients.

Item 13 Review of Accounts

Timothy J. Watters, CFP® and Colin R. Watters, CFP® will monitor your account(s) on a continuous basis and will periodically conduct account reviews. The reviews are conducted to ensure the advisory services provided to you and the portfolio mix is consistent with your current investment needs, objectives, and agreed upon portfolio model. You will receive trade confirmations and monthly or quarterly statements from TD Ameritrade. Additional reviews may be conducted based on various circumstances, including, but not limited to:

- contributions and withdrawals,
- year-end tax planning,
- market moving events,
- changes in your goals and objectives,
- security specific events, and/or,
- changes in your risk tolerance.

Wealth Management clients do not receive a single written financial planning document, as this service includes a comprehensive and ongoing financial planning service. Clients are provided a two year "Client Engagement Roadmap" that breaks down the planning process into assignments/activities that are discussed and acted upon during the clients' quarterly meetings. All meetings/webinars are followed up with an e-mail/letter summarizing what was discussed, recommendations and next actions.

Item 14 Client Referrals and Other Compensation

WFS is a Fee-Only firm and does not receive commissions or any other form of compensation for selling investment or insurance products. At WFS the only fees we earn come directly from the client.

The definition of a Fee-Only financial advisor is one who is compensated solely by the client with neither the advisor nor any related party receiving compensation that is contingent on the purchase or sale of a financial product. The Advisor may not receive commissions, rebates, awards, finder's fees, bonuses, revenue sharing or other forms of compensation from others as a result of a client's implementation of the individual's planning recommendations.

Refer to the Best Execution section above for disclosures on benefits WFS receives resulting from our relationship with TD Ameritrade in connection with utilizing their services. The receipt of services from TD Ameritrade does not diminish our legal obligation and fiduciary duty to act in the best interests of our clients. There is no direct link between our participation in the program and the investment advice we give to our clients. The receipt of economic benefits in and of itself creates a potential conflict of interest and may indirectly influence our choice of TD Ameritrade for custody and custodian services.

They do not constitute fees, commissions, or other remuneration contingent on the execution of securities transactions or the utilization of any other service or product. Additional services may be provided without cost or at a discount by third party vendors and may include consulting, research, technology, or practice management products and services. Some are intended to help us manage and further develop our business. Benefits do include the reimbursement for expenses related to educational seminars, conferences and meals. These may benefit us but may not directly benefit our client accounts.

Client Referrals

We do not receive client referrals from TD Ameritrade. We do not receive referrals from TD Ameritrade in exchange for cash or other compensation, such as brokerage services or research. WFS does not receive or give compensation for referrals to accountants, attorneys or other persons.

Item 15 Custody

We directly debit your account for the payment of our advisory fees. This ability to deduct our advisory fees from your account causes WFS to exercise limited custody over your funds and securities. We do not have physical custody of any of your funds and/or securities. Your funds and securities are held with TD Ameritrade and you will receive account statements directly from TD Ameritrade at least quarterly. The account statements indicate the amount of our advisory fees deducted from your account(s) each billing period. You will get an invoice from WFS either by mail or email indicating the amount deducted and how it was calculated. You should carefully review your account statements for accuracy. If you have a question regarding your account statement or if you did not receive a statement directly from TD Ameritrade you should contact WFS.

Item 16 Investment Discretion

Before we can buy or sell securities on your behalf, you must first sign an Investment Management Agreement. You determine if managing the investments will be on a discretionary or non-discretionary basis. You decide whether to grant our firm discretion over the selection and amount of securities to be purchased or sold for your account(s) without obtaining your consent or approval prior to each transaction. If you enter into a non-discretionary arrangement with our firm, we will obtain your approval prior to the execution of any transactions for your account(s).

You may impose certain conditions or investment parameters/restrictions for your account(s). For example, you may specify that the investment in any particular stock or industry should not exceed specified percentages of the value of the portfolio and/or restrictions or prohibitions of transactions in a specific industry or security. These instructions will be recorded in a signed Investment Guidelines and can be changed at any time with a new signed Investment Guidelines.

Item 17 Voting Client Securities

Proxy Voting

We will not vote proxies on behalf of your advisory accounts. If you own shares of common stock or mutual funds, you are responsible for exercising your right to vote as a shareholder. We do not provide advice regarding proxy. You should receive proxy materials directly from the account custodian.

Item 18 Financial Information

We are not required to provide a balance sheet as part of this disclosure document because the firm does not have custody of client funds or securities, has not been the subject of a bankruptcy petition at any time, does not have a financial condition that is reasonably likely to impair our ability to meet our commitments, and does not require or solicit prepayment of more than \$500 in fees per client, six months or more in advance.

Item 19 Additional Information

Class Actions, Bankruptcies and other Legal Proceedings

WFS will neither advise nor act on behalf of the client in legal proceedings involving companies whose securities are held in the client's account(s), including, but not limited to, the filing of "Proofs of Claim" in class action settlements.

If desired, clients may direct WFS to transmit copies of class action notices to the client or a third party. Upon such direction, WFS will make commercially reasonable efforts to forward such notices in a timely manner.

Item 20 Requirements for State-Registered Advisers

Refer to the Form ADV Part 2B brochure for background information about Timothy J. Watters, CFP® and Colin R. Watters, CFP®.

WFS is not actively engaged in any business other than giving advice through Wealth Management, hourly Financial Planning and Pension Consulting.

Neither our firm, nor any persons associated with our firm are compensated for advisory services with performance-based fees.

Neither our firm, nor Timothy J. Watters, CFP® and Colin R. Watters, CFP® have any reportable arbitration claims, civil, self-regulatory organization proceedings or administrative proceedings.

Neither our firm, nor Timothy J. Watters, CFP® and Colin R. Watters, CFP® have a material relationship or arrangement with any issuer of securities.

All material conflicts of interest under CA CCR Section 260.238 (k) are disclosed in this ADV regarding our firm, Associated Persons or any of our employees, which could be reasonably expected to impair the rendering of unbiased and objective advice.

